

**VANCOUVER OFFICE:**  
1777 West 75<sup>th</sup> Avenue  
Vancouver, BC V6P 6P2  
Tel: 604-685-3828 Fax: 604-685-3845  
[info@pacificquorum.com](mailto:info@pacificquorum.com)



**SURREY OFFICE:**  
201 - 13734 104<sup>th</sup> Avenue  
Surrey, BC V3T 1W4  
Tel: 604-635-0260 Fax: 604-635-0263  
[surrey@pacificquorum.com](mailto:surrey@pacificquorum.com)

## PRE-AUTHORIZED BUSINESS DEBIT ADJUSTMENT (STRATA)

NAME OF OWNER(S) \_\_\_\_\_

BUILDING NAME

STRATA PLAN #

BUILDING ADDRESS –

UNIT # \_\_\_\_\_ STRATA LOT # \_\_\_\_\_ TELEPHONE \_\_\_\_\_ EMAIL \_\_\_\_\_

I/We authorize the strata corporation agent **Pacific Quorum Properties Inc.** and the financial institution designated (account information currently used for payment of strata fees) **to add the following amounts to the recurring monthly debit.**

I/We understand that this request must be received by the 20<sup>th</sup> of the preceding month (or the last working day before the 20<sup>th</sup>, if that day falls on a weekend or holiday), and that requests received after the 20<sup>th</sup> will be adjusted on the next processing date together with any additional amounts authorized for the next processing date.

SIGNATURE(S) OF ACCOUNT HOLDER(S) \_\_\_\_\_

NAME OF ACCOUNT HOLDER (IF DIFFERENT FROM NAME OF OWNER(S)) \_\_\_\_\_

DATE SUBMITTED \_\_\_\_\_ [DATE RECEIVED \_\_\_\_\_]

### SCHEDULE OF PRE-AUTHORIZED DEBIT (P.A.D.) ADJUSTMENT(S)

PAYMENT FOR (check one) -->	OUTSTANDING ACCOUNT BALANCE	SPECIAL ASSESSMENT
THE AMOUNT OF \$	ON THE FIRST DAY OF	(MONTH/YEAR)
THE AMOUNT OF \$	ON THE FIRST DAY OF	(MONTH/YEAR)
THE AMOUNT OF \$	ON THE FIRST DAY OF	(MONTH/YEAR)
THE AMOUNT OF \$	ON THE FIRST DAY OF	(MONTH/YEAR)
THE AMOUNT OF \$	ON THE FIRST DAY OF	(MONTH/YEAR)
OTHER: ADD MONTHLY \$	FOR	(LOCKER/PARKING/OTHER) STARTING FROM
THE FIRST DAY OF	(MONTH/YEAR)	

PLEASE SUBMIT THIS FORM TO [payments@pacificquorum.com](mailto:payments@pacificquorum.com)