



# PRE-AUTHORIZED BUSINESS DEBIT ADJUSTMENT (STRATA)

1. This form is for use by owners who are already paying strata fees by pre-authorized bank debit.
2. The authorized adjustment(s) is/are valid only for the dates and amounts stipulated below.

NAME OF OWNER(S) \_\_\_\_\_

BUILDING NAME \_\_\_\_\_ STRATA PLAN # \_\_\_\_\_

UNIT # \_\_\_\_\_ STRATA LOT # \_\_\_\_\_ TELEPHONE \_\_\_\_\_ EMAIL \_\_\_\_\_

I/We authorize the strata corporation agent **Pacific Quorum Properties Inc.** and the financial institution designated (account information currently used for payment of strata fees) **to add the following amounts to the recurring monthly debit.**

I/We understand that this request must be received by the 25<sup>th</sup> of the preceding month (or the last working day before the 25<sup>th</sup>, if that day falls on a weekend or holiday), and that requests received after the 25<sup>th</sup> will be adjusted on the next processing date together with any additional amounts authorized for the next processing date.

SIGNATURE(S) OF ACCOUNT HOLDER(S) \_\_\_\_\_

NAME OF ACCOUNT HOLDER (IF DIFFERENT FROM NAME OF OWNER(S)) \_\_\_\_\_

DATE SUBMITTED \_\_\_\_\_ [DATE RECEIVED \_\_\_\_\_]

## SCHEDULE OF PRE-AUTHORIZED DEBIT (P.A.D.) ADJUSTMENT(S)

PAYMENT FOR ( <i>check one</i> ) →	OUTSTANDING ACCOUNT BALANCE	SPECIAL ASSESSMENT
THE AMOUNT OF \$ _____	ON THE FIRST DAY OF _____	(MONTH/YEAR)
THE AMOUNT OF \$ _____	ON THE FIRST DAY OF _____	(MONTH/YEAR)
THE AMOUNT OF \$ _____	ON THE FIRST DAY OF _____	(MONTH/YEAR)
THE AMOUNT OF \$ _____	ON THE FIRST DAY OF _____	(MONTH/YEAR)
THE AMOUNT OF \$ _____	ON THE FIRST DAY OF _____	(MONTH/YEAR)
<b>OTHER:</b> ADD MONTHLY \$ _____ FOR _____ (LOCKER/PARKING/OTHER) STARTING FROM THE FIRST DAY OF _____ (MONTH/YEAR)		