



## PRE-AUTHORIZED BUSINESS DEBIT ADJUSTMENT (STRATA)

1. This form is for use by owners who are already paying strata fees by pre-authorized bank debit.
2. The authorized adjustment(s) is/are valid only for the dates and amounts stipulated below.

NAME OF OWNER(S) \_\_\_\_\_

BUILDING NAME \_\_\_\_\_ STRATA PLAN # \_\_\_\_\_

UNIT # \_\_\_\_\_ STRATA LOT # \_\_\_\_\_ TELEPHONE \_\_\_\_\_ EMAIL \_\_\_\_\_

I/We authorize the strata corporation agent **Pacific Quorum Properties Inc.** and the financial institution designated (account information currently used for payment of strata fees) **to add the following amounts to the recurring monthly debit.**

I/We understand that this request must be received by the 25<sup>th</sup> of the preceding month (or the last working day before the 25<sup>th</sup>, if that day falls on a weekend or holiday), and that requests received after the 25<sup>th</sup> will be adjusted on the next processing date together with any additional amounts authorized for the next processing date.

SIGNATURE(S) OF ACCOUNT HOLDER(S) \_\_\_\_\_

NAME OF ACCOUNT HOLDER (IF DIFFERENT FROM NAME OF OWNER(S)) \_\_\_\_\_

DATE SUBMITTED \_\_\_\_\_ [DATE RECEIVED \_\_\_\_\_]

### SCHEDULE OF PRE-AUTHORIZED DEBIT (P.A.D.) ADJUSTMENT(S)

PAYMENT FOR (check one) → OUTSTANDING ACCOUNT BALANCE  SPECIAL ASSESSMENT

THE AMOUNT OF \$ \_\_\_\_\_ ON THE FIRST DAY OF \_\_\_\_\_ (MONTH/YEAR)

THE AMOUNT OF \$ \_\_\_\_\_ ON THE FIRST DAY OF \_\_\_\_\_ (MONTH/YEAR)

THE AMOUNT OF \$ \_\_\_\_\_ ON THE FIRST DAY OF \_\_\_\_\_ (MONTH/YEAR)

THE AMOUNT OF \$ \_\_\_\_\_ ON THE FIRST DAY OF \_\_\_\_\_ (MONTH/YEAR)

THE AMOUNT OF \$ \_\_\_\_\_ ON THE FIRST DAY OF \_\_\_\_\_ (MONTH/YEAR)

OTHER: ADD MONTHLY \$ \_\_\_\_\_ FOR \_\_\_\_\_ (LOCKER/PARKING/OTHER) STARTING FROM THE FIRST DAY OF \_\_\_\_\_ (MONTH/YEAR)

**VANCOUVER (HEAD OFFICE)**  
1777 West 75<sup>th</sup> Avenue  
Vancouver, BC V6P 6P2  
Phone: 604-685-3828 Fax: 604-685-3845  
[vancouver@pacificquorum.com](mailto:vancouver@pacificquorum.com)

**SURREY**  
408-7337 137<sup>th</sup> Street  
Surrey, BC V3W 1A4  
Phone: 604-635-0260 Fax: 604-635-0263  
[surrey@pacificquorum.com](mailto:surrey@pacificquorum.com)

**WHISTLER**  
204-1055 Millar Creek Road  
Whistler, BC V0N 1B1  
Phone: 604-905-0138 Fax: 604-905-0134  
[whistler@pacificquorum.com](mailto:whistler@pacificquorum.com)

**SQUAMISH**  
PO BOX 1519  
101A-38142 Cleveland Avenue  
Squamish, BC V8B 0B1  
Phone: 778-770-0380 Fax: 778-655-1927  
[squamish@pacificquorum.com](mailto:squamish@pacificquorum.com)